

MINUTES OF NOVEMBER 24th, 1920.

The Board of Public Works met at the office of the Board of Public Works, Union Trust Building, Baltimore, at 3:30 P. M., on Wednesday, November 24th.

Present:

Albert C. Ritchie, Governor,
E. Brooke Lee, Comptroller,
John M. Dennis, Treasurer.

The minutes of the two previous meetings, September 16th, 1920, and October 15th, 1920, were read and approved.

The Board approved the payment of the following bills by the Secretary:

October 16, 1920:

To Underwood Typewriter Company, one black record ribbon -----	\$ 1.00
To C. & P. Telephone Company, toll and local messages for September, 1920, October rental -----	75.87

October 20, 1920:

To Meyer and Thalheimer, post binders and perforator for keeping warrants of the Board -----	9.37
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October 21, 1920:

Rent of Baltimore offices;	
Board of Public Works -----	232.75
State Auditor -----	70.84
Bank Commissioner -----	152.08
State Aid and Charities -----	70.84
Advisory Board of Parole -----	75.00
State Plumbing Board -----	41.67
State Board of Health -----	125.00
To Union Trust Company, local calls to October 1, 1920 -----	35.05

November 1, 1920:

State and Office Supplies, deficiency;	
To Dulany-Vernay Company, for stationery furnished the State Librarian under the Stationery contract from November 20, 1919, to July 28, 1920, being balance of account therefor ----	4,481.65

November 13, 1920:

To Dulany-Vernay Company, bill of October 9, 1920, for supplies furnished the State Librarian for Executive Department -----	82.35
To Dulany-Vernay Company, Bill of November 6, 1920, for filing cabinets and chair for Board of Public Works -----	136.25

November 15, 1920:

Rent of Baltimore Offices;	
Board of Public Works -----	231.25
State Auditor -----	70.84
Bank Commissioner -----	152.08
Board of State Aid and Charities -----	70.84
Advisory Board of Parole -----	75.00
State Plumbing Board -----	41.66
State Board of Health -----	125.00
Union Trust Company, local telephone calls, see bill for rent -----	76.45
Tripure Water Co., water for October -	3.00
Balto. Towel Supply Co., October and November service -----	10.30

November 17, 1920:

To C. & P. Telephone Company, toll and local messages for October and November rental -----	55.87
To Underwood Typewriter Company, one black ribbon for Board of Public Works -----	1.00

November 20, 1920:

To Dulany-Vernay Company, desk and chair for Baltimore office -----	121.80
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The Board authorized the Secretary to pay the amounts to newspapers in Anne Arundel, Caroline and Dorchester Counties for advertising Referendum Proclamations, the payments to be made out of the Contingent Fund of the Board of Public Works.

The Secretary laid before the Board a letter of Messrs. Maury and Donnelly-Williams Company, requesting that it be allowed to place the insurance on the Steamer "Governor R. M. McLane". The letter called attention to the fact that a large part of the insurance on the McLane had been carried with this Company, and that the loss occasioned by the fire on the McLane had been promptly settled. The Secretary was directed to ascertain from the Conservation Commission the amount of insurance necessary to be placed on the Steamer "Governor R. M. McLane", and to place the same through the Maury and Donnelly-Williams Company.

The Secretary placed before the Board a letter from the Maryland Council of Defense, which was as follows:

"October 20, 1920.

The Board of Public Works,
Annapolis, Maryland.

Dear Sirs:

There is being shipped to you today by the American Railways Express Company a large box containing the records, checks, vouchers, books, minutes, reports, and other documents of the Maryland Council of Defense. These papers have been in a specially prepared chest under lock and key at the Maryland Historical Society since the first of July waiting for shipment to you. The delay in the shipment was due to certain checks which had not been returned through the bank. As the checks are now complete the box and its contents are duly forwarded. The box is sent collect because we have turned over to you all our funds. With great respect, I am,

Most respectfully yours,

(Signed) Lynn R. Meekins,
Former Secretary of the Maryland
Council of Defense."

The Secretary was directed to keep the records of the Maryland Council of Defense in the office of the Secretary of State at Annapolis.

The Secretary laid before the Board a letter from Lynn R. Meekins, former Secretary of the Maryland Council of Defense, advising the Board that three bills of the Maryland Council of Defense remained unpaid, which bills are as follows:

Underwood Typewriter Co., rental -----	\$ 4.00
Hicks, Tase and Norris, balance on chest for records of Council -----	4.12
Hess Typewriter Co., ribbon -----	.75

The Comptroller laid before the Board a letter from the

Secretary of the Maryland War Records Commission asking for instructions as to the proper procedure in selling or disposing of furniture and other property of the War Records Commission. The Board authorized the Comptroller to make such arrangements as he might deem advisable for the disposition of the property, and also authorizing him to pay the three outstanding bills above referred to out of any proceeds of the sale of such property. In the event that the Comptroller decides not to sell the property, but to use the same in other State departments, the Secretary of the Board was authorized to pay the bills out of the Contingent Fund of the Board of Public Works.

The Comptroller laid before the Board a letter from the Harbor Engineer of Baltimore City asking that the appropriation, totaling \$17,500.00, for the expenses and maintenance of the ice boat "Annapolis" be turned over to the Comptroller of the City of Baltimore. The Board of Public Works authorized the Secretary to draw a voucher authorizing the Comptroller to pay the appropriation, totaling \$17,500.00, for expenses and maintenance of the ice boat "Annapolis" over to the City of Baltimore as and when the Comptroller finds that the amounts are due and payable.

The Treasurer placed the following letters before the Board:

"Woodensburg, Baltimore County,
Maryland,

Hon. Board of Public Works of Maryland,
c/o Hon. John M. Dennis,
Union Trust Building,
Baltimore, Maryland.

Dear Sirs;

As chairman of the farm committee for the Montrose farm of the Maryland Industrial Training School for Girls, I am authorized to have a new roof put on the barn, and to make other necessary repairs and improvements, I think the sum of Five Thousand Dollars (\$5,000.00) will cover the cost of making these repairs etc, and I write to ask if the Board of Public Works can arrange to have a sum not in excess of the above named amount borrowed for us, to be paid back by us when the appropriation of \$100,000 for our account is available.

Very respectfully,

(Signed) Thos. V. Wedge, Chairman,
Farm Committee, Maryland Industrial Training School for Girls."

"October 22, 1920,
Lancaster, Pennsylvania,

Hon. John M. Dennis,
Union Trust Building,
Baltimore, Maryland.

Dear Sir:-

I represent Mrs. Mary Kalbach, who holds the mortgage for \$20,000. on the property known as "Montrose", which was recently purchased by the State of Maryland from Mr. Frederick Gibson. The interest is due on this mortgage from its date to October 1, 1920, and Mrs. Kalbach would very much like to have payment for the amount made promptly.

She would also like to have the policies of insurance on the buildings on the property, as, under the terms of the

mortgage, they were to be insured in an adequate amount for her benefit as mortgagee. I will appreciate your giving this matter attention at your earliest convenience.

Yours very truly,
(Signed) S. R. Zimmerman."

"October 19, 1920,
Baltimore, Maryland,

Honorable John M. Dennis,
Treasurer, State of Maryland,
Annapolis, Maryland.

Dear Mr. Dennis;

We are in receipt of a notice from Mr. S. R. Zimmerman, 50 N. Duke Street, Lancaster, Penna., who is counsel for Mrs. Anna M. Kalbach, the owner of the mortgage on Montrose Farm. He advises me that the interest which was due October 1st has not been paid, and I thought I should call this to your attention. He also wishes the insurance policies sent to him under the terms of the mortgage. We have advised him that the matter is in your hands.

Yours very truly,
(Signed) Baldwin and Sappington."

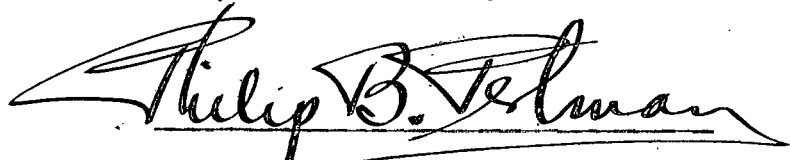
The Board resolved to authorize the Board of Managers of the Maryland Industrial School for Girls to borrow \$5,000.00 from the Union Trust Company for the purpose of making the repairs and improvements, and paying the interest on the mortgage in accordance with the statements made in the foregoing letters, the money to be expended with the approval of the Treasurer or the Comptroller.

The Treasurer reported that the complete record of purchases of bonds made by him for Sinking Funds and State Accident Fund from February 17, 1920, to November 15, 1920, as follows:

<u>Date Purchased</u>	<u>For What Fund</u>	<u>Name and Description</u>	<u>Amount</u>
Feb. 21, 1920	State Loan of 1912 Sinking Fund	2nd. L. L. Converted 4- $\frac{1}{4}$ Bonds, due 1942 4 @ \$10,000 Nos. 13689/13692 3 @ 1,000 Nos. 143253/143255 1 @ 500 " 95618 2 @ 100 " 282167/282168 1 @ 50 " 144086	43,750.00
Apr. 1, 1920	State Accident Fund	U. S. Fourth L. L. 4-1/4s due 1938 6 @ \$10,000 Nos. 17555/60 1 @ 5,000 " 19297 2 @ 100 " 1244362/63	65,200.00

<u>Date Purchased</u>	<u>For What Fund</u>	<u>Name and Description</u>	<u>Amount</u>
May 19, 1920	State Accident Fund	U. S. 2nd L. L. 4-1/4s 4 @ \$10,000 Nos. 13716/19 1 @ 5,000 " 14360 1 @ 1,000 " 143772	46,000.
Sept. 27, 1920	State Accident Fund	State of Md. 3-1/2s due 1925-27. Cert. Nos. 653/4 -- 886/90 -- 908/16 -- 927/42 and 947. State Roads Loan, Series E, denomination \$1,000. Due Feb. 1, 1927. \$33,000. Cert. Nos. 645/657, Series C., State Roads Loan, denomination \$1,000. \$13,000. Due Feb. 1, '25.	46,000.
Oct. 4, 1920	State Accident Fund	U. S. 2nd. L. L. 4-1/4s due 1942. 3 @ \$10,000 Nos. D. 00015639 E. 00015640 C. 00015643 1 @ 1,000 " B. 00704602 1 @ 100 " C. 00691028 1 @ 50 " E. 02345060	

There being no further business, the Board adjourned.


Secretary to the Board.